



NATIONAL BUREAU OF AGRICULTURALLY IMPORTANT
INSECTS, [FORMERLY PDBC] P.B.NO. 2491, H.A. FARM POST, HEBBAL, BANGALORE

FORM
Application Form for grant of LTC Advance

- . Name of the Government servant :
. Designation :
. Date of entering the Central :
Government Service :
. Pay + SI+NPA :
. Whether permanent or temporary :
. Home town as recorded in the :
Service Book :
. Whether wife/husband is employed :
and if so whether entitled to LTC :
. Whether the concession is to be :
Availed for visiting home town, and :
If so block for which LTC is to be :
Availed. :
. (a) If the concession is to visit :
"anywhere in India", the place to :
Be visited :
0. Single rail fare/ bus fare from the :
Headquarters to home town/place :
Of visit by shortest route. :
1. Persons in respect of whom LTC :
Is proposed to be availed :

SL. No.	NAME & AGE	RELATIONSHIP

2. Amount of advance required

I declare that the particulars furnished above are true and correct to the best of my Knowledge, I Undertake to produce the tickets for the outward journey within ten days of the receipt of the advance. In the event of the cancellation of the journey or if I fail to produce the tickets within ten days of Receipt of advance, I undertake to refund the entire advance in one lump sum.

Date:

Signature

CHECK LIST

1. Particulars in Cols. 1 to 6 Verified :
2. Amount entitled for reimbursement :
3. Advance admissible [90 % of amount in 2] :
Advance of Rs...../- may be sanctioned.

DA

AFAO/SO.